

Raleigh Water District Board Meeting

MINUTES

OCTOBER 18, 2023

7:00 PM

5010 SW SCHOLLS FERRY ROAD
PORTLAND, OR 97225

MEETING CALLED BY	Board of Commissioners
TYPE OF MEETING	Regular Monthly
FACILITATOR	
NOTE TAKER	Matt Steidler
TIMEKEEPER	N/A
ATTENDEES	

Agenda topics

N/A

MEETING CALLED TO ORDER

CHAIRMAN

DISCUSSION			
WEBEX Meeting Link https://raleighwaterdistrict.my.webex.com/raleighwaterdistrict.my/j.php?MTID=m8d7bab2654d8ca7fc1f9e2369da30bff			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE MINUTES FOR THE 09/13/2023 MEETING

CHAIRMAN

DISCUSSION			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

DISCUSSION			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

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N/A ACCOUNTANTS REPORT CHAIRMAN

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A WEBSITE UPDATE CHAIRMAN

DISCUSSION	Streamline has been contracted to upgrade the website. Kick-off meeting on 10/03/2023.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	Board	05/01/2023

N/A CIP UPDATE CHAIRMAN

DISCUSSION	90 th Ct. – 50% plans reviewed and amended. Preliminary schedule to go to bid late fall with construction early 2024. Laurelwood Multi-Family Development – Attended a pre-con for the project. Phase 1 of the project is underway.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A SECURITY UPGRADES CHAIRMAN

DISCUSSION	Signage has been installed. Trying to obtain quotes for security door installation. Reviewed some home security systems for use.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A

LEAD SERVICE LINE INVENTORY

CHAIRMAN

DISCUSSION	Customer mailer has been approved. Trying to workout how to mail to customers with mailing addresses different than the lot.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

WATER MANAGERS ADVISORY/WCSL UPDATE

DISCUSSION	WCSL Future Use – No meeting		
	Water Managers –		
	Wholesale Contract -		
CONCLUSIONS	Camp Creek Fire Update -		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

AGING REPORT

CHAIRMAN

DISCUSSION			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

CORRESPONDANCE

CHAIRMAN

DISCUSSION			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

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N/A

PUBLIC COMMENT

CHAIRMAN

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OTHER DISCUSSION:

1.

Additional Items:

1. Bank Statement:

	LGIP	BANNER BANK	CASH RECAP BY FUND	TOTAL
General Account	\$	\$		
General Account (CIF)	\$0	\$	GF - \$	
General Account (SDF)	\$0	\$	SDF - \$	
Public Funds Account (GF)	\$0	\$	CIRF - \$	
System Development Fund	\$	\$		
Capital Improvement Fund	\$	\$		
TOTAL				

- 2. Checks approved for payment: Banner -#12520 thru #.
- 3. Water loss for the month of October 2023: Water Purchased – ccf, Water Sold – ccf, YTD UAW – %.
- 4. Meeting Adjourned at pm.
Next Meeting: 11/15/2023 at 7:00 pm