Raleigh Water District Board Meeting

MINUTES	APRIL 19, 2023	7:00 PM	5010 SW SCHOLLS FERRY ROAD PORTLAND, OR 97225
MEETING CALLED BY	Board of Commissioners		
TYPE OF MEETING	Regular Monthly		
FACILITATOR			
NOTE TAKER	Matt Steidler		
TIMEKEEPER	N/A		
ATTENDEES	R. Mickiewicz, D. Ownby, N. Bhasker, R. Ems, P. Carney	, M. Steidler	

Agenda topics

N,	/A
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MEETING CALLED TO ORDER.

DISCUSSION	Meeting called to order at 19:03.		
WEBEX Meeting Co	de 2555 342 2408		
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

N/A

APPROVE MINUTES FOR THE 03/15/2023 MEETING

CHAIRMAN

CHAIRMAN

DISCUSSION	Minutes read and approved. All in favor.		
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

N/A

APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

DISCUSSION	All checks and bills were reviewed for payment. All checks approved for signature; all bills approved for payment.			
Reviewed business card expenditures for truck repair, rental and billing stock.				
CONCLUSIONS				
ACTION ITEMS PERSON RESPONSIBLE DEADLINE				

ACCOUNTANTS REPORT

CHAIRMAN

DISCUSSION Pat reviewed cash balances for all accounts. Reviewed the 3 rd Qtr. Profit vs Loss report			
CONCLUSIONS All funds in order. GF-Repairs & Maintenance over budget. Review in May to see if a contingency transfer is needed.			
		PERSON RESPONSIBLE	DEADLINE
ACTION ITEMS			

N/A

FY 23/24 DRAFT BUDGET REVIEW

CHAIRMAN

CHAIRMAN

DISCUSSION	Reviewed proposed budget. Discussed manager's salary. D. Ownby recommended a 5% increase. Board approved salary of \$125,000.			
CONCLUSIONS	CONCLUSIONS Changed Budget Committee meeting from 05/17 to 05/24.			
ACTION ITEMS	ACTION ITEMS PERSON RESPONSIBLE DEADLINE			
Budget Committee	Budget Committee Members for 05/24/23 Budget Committee Meeting. Board 05/01/2023			

N/A

CIP UPDATE

DISCUSSION	Discussed Consor service agreement. Redline version from our attorned	ey to Consor for review.	
ngineering costs are on the high end. Could be due to uncertainty of Beaverton and Washington County projects being up in the air as far as scope and			
schedule.			
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

N/A

WATER MANAGERS ADVISORY/WCSL UPDATE

DISCUSSION	WCSL Future Use – No meeting				
Water Managers – N	Water Managers – No meeting.				
Wholesale Contract	Wholesale Contract - Reviewed new draft and redlines on the agreement.				
CONCLUSIONS	CONCLUSIONS Review WashCo Line ownership and vault. Follow up with TVWD on potential hookup.				
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE		

DISCUSSION	Master account report submitted to 120Water.			
CONCLUSIONS				
ACTION ITEMS PERSON RESPONSIBLE DEADLINE			DEADLINE	

N/A

AGING REPORT

DISCUSSION			
DISCUSSION	Reviewed, no significant issues.		
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

N/A

CORRESPONDANCE

N/A

PUBLIC COMMENT

CONCLUSIONS	DISCUSSION	None.		
	CONCLUSIONS			
ACTION ITEMS DEADLINE DEADLINE	ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
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CHAIRMAN

CHAIRMAN

CHAIRMAN

CHAIRMAN

OTHER DISCUSSION:

- 1. SCADA expansion unit Ordered. 6–8-week lead time.
- 2. R. Ems mentioned a shred event on April 22, 2023, 9-12 at AAA Bldg. off Apple Way. 2 Boxes free.

Additional Items:

1. Bank Statement:

	LGIP	BANNER	CASH RECAP BY	TOTAL
		BANK	FUND	
General Account	\$24683.68	\$155602.21		
General Account (CIF)	\$0	\$50097.74	GF - \$189406.32	
General Account (SDF)	\$0	\$184.84	SDF - \$438654.86	
Public Funds Account	\$0	\$9120.43	CIRF - \$471760.73	
(GF)				
System Development	\$433614.92	\$4855.10		
Fund				
Capital Improvement	\$386878.49	\$34784.50		
Fund				
TOTAL	\$845177.09	\$254644.82		\$1099821.91

2. Checks approved for payment: Banner -<u>#12381</u> thru <u>#12401.</u>

3. Water loss for the month of April 2023: Water Purchased – 11938 ccf, Water Sold – 11542 ccf, YTD UAW – 4.03%.

4. Meeting Adjourned at <u>20:07 pm</u>. Next Meeting: 05/24/2023 at 7:00 pm