# Raleigh Water District Board Meeting

MINUTES JUNE 20, 2023 7:00 PM

MEETING CALLED BY	Board of Commissioners
TYPE OF MEETING	Regular Monthly
FACILITATOR	
NOTE TAKER	Matt Steidler
TIMEKEEPER	N/A
ATTENDEES	Vissee, Mickiewicz, Bhasker, Ownby, Carney, Steidler

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N/A MEETING CALLED TO ORDER/FY 23/24 BUDGET HEARING CHAIRMAN

DISCUSSION	Meeting called to order at 19:14. Budget Hearing called to order.		
WEREX Meeting (	ode 2553 560 2396		
CONCLUSIONS Board moved and seconded to approve the FY23/24 Budget. Resolution adopting budget #2023-2034 signed.			
Budget Hearing closed at 19:18.			
ACTION ITEMS PERSON RESPONSIBLE DEADLINE			

#### N/A APPROVE MINUTES FOR THE 05/24/2023 MEETING

CHAIRMAN

5010 SW SCHOLLS FERRY ROAD

PORTLAND, OR 97225

DISCUSSION	Minutes for the 05/24/23 meeting were read and reviewed.			
CONCLUSIONS	Minutes approved.			
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ACTION ITEMS PERSON RESPONSIBLE DEADLINE				

### N/A APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

DISCUSSION	All bills and checks were reviewed for payment and signature. Discussion on bills, Business card and Green reimbursement.		
CONCLUSIONS	Moved and seconded to approve bills for payment and sign checks. Al	bills approved and checks signed.	
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

N/A ACCOUNTANTS REPORT CHAIRMAN

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DISCUSSION	Review Profit vs Loss report to determine if a contingency transfer is needed.		
CONCLUSIONS	Board authorized transfer from contingency to General Fund-Materia	als & Sunnlies - Motioned and seconded - Tra	ansfer annroyed
CONCLUSIONS	board authorized transfer from contingency to deficial rund-waterie	as & Supplies. Motioned and seconded. The	пізісі арріочец.
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ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
N/A	ROOF & 78 <sup>TH</sup> AVE REPAIR		CHAIRMAN
DISCUSSION	Roof – Low bidder was Evergreen Renovations at \$\$8,825 plus \$650	to close in the gable ends for a total of \$9,4	75.
78 <sup>th</sup> Ave. – Work h	as been completed.		
CONCLUSIONS	Board approved Evergreen Renovations for the roof work.		
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ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
		Board	05/01/2023
N/A	CIP UPDATE		CHAIRMAN
DISCUSSION	Surveying for SW 90 <sup>th</sup> Ct. scheduled for 07/03/2023.		
Emergency Genera	ator bid status- Awaiting results of the bidding from R&W Engineering.		
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
N/A	WATER MANAGERS ADVISORY/WCSL UPDATE		
DISCUSSION	WCSL Future Use – No meeting		
Water Managers –	No meeting.		
Wholesale Contrac	ct - Reviewed various questions regarding the new agreement. Should ha	ave a final draft ready for legal review next	month.
CONCLUSIONS	New agreement will place ownership of metering facilities on Portla	nd.	
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

N/A LEAD & COPPER SAMPLING CHAIRMAN

DISCUSSION	Results were delivered on 06/13/2023. Only 3 out of 104 homes sa	mpled exceeded the action level. No further	action required.
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
N/A	AGING REPORT		CHAIRMAN
DISCUSSION	No significant issues to report.		
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
N/A	CORRESPONDANCE		CHAIRMAN
N/A DISCUSSION	CORRESPONDANCE  None.		CHAIRMAN
			CHAIRMAN
			CHAIRMAN
			CHAIRMAN
DISCUSSION			CHAIRMAN
CONCLUSIONS		DEDSON DESDONSIDIE	
DISCUSSION		PERSON RESPONSIBLE	CHAIRMAN
CONCLUSIONS		PERSON RESPONSIBLE	
CONCLUSIONS		PERSON RESPONSIBLE	DEADLINE
CONCLUSIONS  ACTION ITEMS	None.	PERSON RESPONSIBLE	DEADLINE
CONCLUSIONS  ACTION ITEMS	None.  PUBLIC COMMENT	PERSON RESPONSIBLE	DEADLINE
CONCLUSIONS  ACTION ITEMS	None.  PUBLIC COMMENT	PERSON RESPONSIBLE	DEADLINE
CONCLUSIONS  ACTION ITEMS	None.  PUBLIC COMMENT	PERSON RESPONSIBLE	DEADLINE
CONCLUSIONS  ACTION ITEMS  N/A  DISCUSSION	None.  PUBLIC COMMENT	PERSON RESPONSIBLE	DEADLINE
CONCLUSIONS  ACTION ITEMS  N/A  DISCUSSION	None.  PUBLIC COMMENT	PERSON RESPONSIBLE  PERSON RESPONSIBLE	CHAIRMAN

#### **OTHER DISCUSSION:**

- 1. Reviewed Rates & Charges Resolution #06/20-2023. Board approved and signed.
- 2. Dustin wants to revisit the website upgrade at the next meeting.
- 3. Reviewed Budget Committee Meeting Minutes. Minutes approved.
- 4. Discussed missing consumption on recent water bills. Springbrook upgrade caused a glitch, and the issue has been fixed.
- 5. Revisit TVWD connection later.

## **Additional Items:**

#### 1. Bank Statement:

	LGIP	BANNER BANK	CASH RECAP BY FUND	TOTAL
General Account	\$24849.86	\$146662.88		
General Account (CIF)	\$0	\$97.74	GF - \$180694.48	
General Account (SDF)	\$0	\$184.84	SDF - \$441365.48	
Public Funds Account (GF)	\$0	\$9181.74	CIRF – \$524684.71	
System Development Fund	\$436293.27	\$4887.37		
Capital Improvement Fund	\$489573.37	\$35013.60		
TOTAL	\$950716.50	\$196028.17		\$1146744.67

- 2. Checks approved for payment: Banner -#12422 thru #12441.
- 3. Water loss for the month of June 2023: Water Purchased –32593 ccf, Water Sold 30633ccf, YTD UAW –6.01 %.
- Meeting Adjourned at <u>19:52 pm</u>.
   Next Meeting: 08/16/2023 at 7:00 pm