

# Raleigh Water District Board Meeting

## MINUTES

MARCH 18, 2015

7:00 PM

5010 SW SCHOLLS FERRY ROAD  
PORTLAND, OR 97225

<b>MEETING CALLED BY</b>	Board of Commissioners
<b>TYPE OF MEETING</b>	Regular Monthly
<b>FACILITATOR</b>	
<b>NOTE TAKER</b>	Phil Gladstein
<b>TIMEKEEPER</b>	N/A
<b>ATTENDEES</b>	Jon Farmer, Phil Gladstein, Russ Mickiewicz, Pat Carney, Matt Steidler

### Agenda topics

N/A

MEETING CALLED TO ORDER

CHAIRMAN

<b>DISCUSSION</b>	Meeting called to order at 7:08 pm.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

N/A

APPROVE MINUTES FOR THE 1/21/15 MEETING

CHAIRMAN

<b>DISCUSSION</b>	Minutes read and approved.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

N/A

APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

<b>DISCUSSION</b>	All bills approved for payment. All checks signed.

<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

N/A

ACCOUNTANTS REPORT

PAT CARNEY

<b>DISCUSSION</b>	Pat Carney reported that all funds are in order with strong balances.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

N/A

FY 15/16 BUDGET CALENDAR/BUDGET OFFICERS

MATT STEIDLER

<b>DISCUSSION</b>	Board appointed Co-Budget Officers Matt Steidler & Pat Carney.	
April 15 <sup>th</sup> – Board reviews proposed budget.		
May 20 – Budget Committee Meeting.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

N/A

IVY ANNEXATION

MATT STEIDLER

<b>DISCUSSION</b>	Due to lack of response from the District’s attorney, the Board is considering finding a new attorney to handle the annexation.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

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N/A

FY 14/15 CIP

MATT STEIDLER

<b>DISCUSSION</b>	Approximately 95% of the pipeline work is complete. The crew worked very fast and was excellent to work with.	
	Project will be ready for pressure testing and chlorination very soon.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

N/A

CELLULAR LEASES

MATT STEIDLER

<b>DISCUSSION</b>	AT&T still working on the amendment.	
	T-Mobile is still negotiating, but they have accepted the proposed monthly payment.	
	The Sprint agreement has been signed and submitted to Sprint.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

N/A

AGING REPORT

CHAIRMAN

<b>DISCUSSION</b>	Reviewed with nothing significant to report.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

N/A

CORRESPONDANCE

CHAIRMAN

<b>DISCUSSION</b>	None.	

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A

PUBLIC COMMENT

CHAIRMAN

DISCUSSION	None.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	

1. Bank Statement:

	LGIP	BANNER BANK	CASH RECAP BY FUND	TOTAL
General Account	\$166998.69	\$29225.76		
General Account (CIF)	\$0	\$5196.66	GF - \$249081.60	
General Account (SDF)	\$0	\$3909.84	SDF - \$113129.94	
Public Funds Account (GF)	\$0	\$52857.15	CIRF - \$507125.25	
System Development Fund	\$65559.19	\$43660.91		
Capital Improvement Fund	\$450705.07	\$51223.52		
<b>TOTAL</b>	<b>\$683262.95</b>	<b>\$186073.84</b>		<b>\$869336.79</b>

2. Checks approved for payment: Banner - #9014 thru #9040 .

3. Water loss for the month of MAR. 2015: Water Purchased – 15750ccf, Water Sold – 12994ccf, YTD UAW –14.99%.

4. Meeting Adjourned at 7:50pm.

Next Meeting: 4/15/2015 at 7:00 pm