

Raleigh Water District Board Meeting

MINUTES

NOVEMBER 13, 2024

7:00 PM

5010 SW SCHOLLS FERRY ROAD
PORTLAND, OR 97225

MEETING CALLED BY	Board of Commissioners
TYPE OF MEETING	Regular Monthly
FACILITATOR	
NOTE TAKER	Matt Steidler
TIMEKEEPER	N/A
ATTENDEES	Mickiewicz, Ownby, Visse, Bhasker, Ems, Carney, Steidler

Agenda topics

N/A

MEETING CALLED TO ORDER

CHAIRMAN

DISCUSSION	Meeting called to order at 19:01pm.	
	WEBEX Meeting Link https://raleighwaterdistrict.my.webex.com/raleighwaterdistrict.my/j.php?MTID=m1a2b47547ab51b536b2b8a3a1ea16175	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A

APPROVE MINUTES FOR THE 10/16/2024 MEETING

CHAIRMAN

DISCUSSION	Minutes were read and approved. Moved & seconded. All in favor.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A

APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

DISCUSSION	Bills reviewed. Checks reviewed. Discussed business card, Consor and HD Fowler.	
CONCLUSIONS	All bills approved for payment. All checks signed. Bills paid.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A

ACCOUNTANTS REPORT

CHAIRMAN

DISCUSSION	Pat reviewed cash balances for all accounts. All funds are in order.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Copies of amended cash reports for August to be distributed.	Pat Carney		

N/A

CIP UPDATE

CHAIRMAN

DISCUSSION	78 th Ave. – Surveys have been sent to Consor. Design is in process.		
Laurelwood Apartments – West end of project complete for waterline work.			
RHES – no work to report on for the waterline.			
CONCLUSIONS	Tank Coating – Tree trimming discussed. Dustin recommended performing a more thorough clean up if possible.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

WATER MANAGERS ADVISORY BOARD

DISCUSSION	Missed the meeting.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

LARGE METER TESTING

CHAIRMAN

DISCUSSION	Meter testing completed 11/12-13/2024. Goal is to test every two years.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

AGING REPORT

CHAIRMAN

DISCUSSION	None prepared for the meeting as due date is Friday 11/15/2024.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

CORRESPONDANCE

CHAIRMAN

DISCUSSION	None.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

PUBLIC COMMENT

CHAIRMAN

DISCUSSION	None.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

OTHER DISCUSSION:

1. West Slope meter issue. 1 million gallons registered but appears to be an error. Register not calibrated properly. Investigation to follow.
- 2.

Additional Items:

1. **Bank Statement:**

	LGIP	BANNER BANK	CASH RECAP BY FUND	TOTAL
General Account	\$391918.64	\$114363.50		
General Account (CIF)	\$0	\$5648.37	GF - \$516166.12	
General Account (SDF)	\$0	\$54927.00	SDF – \$570434.42	
Public Funds Account (GF)	\$0	\$9883.98	CIRF – \$474639.03	
System Development Fund	\$510250.42	\$5257.00		
Capital Improvement Fund	\$431352.87	\$37637.79		
TOTAL	\$1333521.93	\$227717.64		\$1561239.57

2. Checks approved for payment: Banner -#12868 thru #12896.
3. Water loss for the month of November 2024: Water Purchased –11973 ccf, Water Sold –11001 ccf, YTD UAW – 3.68%.
4. Meeting Adjourned at **7:27 pm.**
Next Meeting: 12/18/2024 at 7:00 pm
- 5.