

# Raleigh Water District Board Meeting

## MINUTES

JANUARY 15, 2025

7:00 PM

5010 SW SCHOLLS FERRY ROAD  
PORTLAND, OR 97225

MEETING CALLED BY	Board of Commissioners
TYPE OF MEETING	Regular Monthly
FACILITATOR	
NOTE TAKER	Matt Steidler
TIMEKEEPER	N/A
ATTENDEES	Ownby, Bhasker, Ems, Mickiewicz, Carney, Steidler

### Agenda topics

N/A

MEETING CALLED TO ORDER

CHAIRMAN

DISCUSSION	Meeting called to order at 19:06.		
WEBEX Meeting Link			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE MINUTES FOR THE 12/18/2024 MEETING

CHAIRMAN

DISCUSSION	Minutes were read and reviewed. Minutes were approved.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

DISCUSSION	All bills were reviewed for payment. All checks were reviewed for signature.		
GC Systems and Industrial Systems bills discussed.			
Motioned and seconded to approve bills for payment and sign checks.			
CONCLUSIONS	All bills approved for payment. All checks signed.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

ACCOUNTANTS REPORT

CHAIRMAN

<b>DISCUSSION</b>	Review FY 23/24 Audit. Discussed, moved and seconded to approve the FY 23/24 Audit.		
	Pat reviewed 2 <sup>nd</sup> qtr. profit vs loss report. The revenues look good. Expenses are all within the budgeted amounts.		
	Pat also reviewed all cash balances and they are all good.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Matt to submit Audit to the Secretary of State.	Matt Steidler	01/17/2025	

N/A

CIP UPDATE

CHAIRMAN

<b>DISCUSSION</b>	78 <sup>th</sup> Ave. – Project is up for bid. Opening on 02/12/2025.		
	RHES –		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Provide Board with Consor % complete summary.	Matt Steidler		

N/A

WATER MANAGERS ADVISORY BOARD

<b>DISCUSSION</b>	Bull Run flows and parameters are all in normal ranges.		
	COP working with employee unions on contract negotiations.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

N/A

2025 ELECTION

CHAIRMAN

<b>DISCUSSION</b>	D. Ownby is up for election due to coning in as a midterm appointment.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Steel In the Air Valuation	Matt		

N/A

AGING REPORT

CHAIRMAN

<b>DISCUSSION</b>	No report as today is the due date. The report will be provided when ready.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

N/A

CORRESPONDANCE

CHAIRMAN

<b>DISCUSSION</b>	UCMR monitoring will begin next week. Requires sampling for unregulated contaminants to provide EPA data.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

N/A

PUBLIC COMMENT

CHAIRMAN

<b>DISCUSSION</b>	None.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**OTHER DISCUSSION:**

1. Check on potential avenues to get rid of the F-250.
2. NNo new information on the SW Laurelwood development.

**Additional Items:**

1. **Bank Statement:**

	LGIP	BANNER BANK	CASH RECAP BY FUND	TOTAL
General Account	\$395116.73	\$16180.97		
General Account (SDF)	\$0	\$4927.00	GF - \$451266.66	
General Account (CIF)	\$0	\$214656.87	SDF – \$474656.18	
Public Funds Account (GF)	\$0	\$39968.96	CIRF – \$707547.11	
System Development Fund	\$464427.23	\$5301.95		
Capital Improvement Fund	\$484931.93	\$7958.31		
<b>TOTAL</b>	<b>\$1344475.89</b>	<b>\$288994.06</b>		<b>\$1633469.95</b>

2. Checks approved for payment: Banner -#12925 thru #12950.
3. Water loss for the month of January 2025: Water Purchased – 12853ccf, Water Sold – 11656ccf, YTD UAW – 9.31%.
4. Meeting Adjourned at **19:37 pm**.  
Next Meeting: 02/19/2025 at 7:00 pm
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