

Raleigh Water District Board Meeting

MINUTES

MAY 15, 2024

7:00 PM

5010 SW SCHOLLS FERRY ROAD
PORTLAND, OR 97225

MEETING CALLED BY	Board of Commissioners
TYPE OF MEETING	Regular Monthly
FACILITATOR	
NOTE TAKER	Matt Steidler
TIMEKEEPER	N/A
ATTENDEES	Ems, Bhasker, Mickiewicz, Ownby, Visse, Carney, Steidler, C. Durant, F. Grewe

Agenda topics

N/A

MEETING CALLED TO ORDER

CHAIRMAN

DISCUSSION	Open Public Hearing on the FY 24-25 Rate Increase at 19:02. Reviewed rate increase rationale. Neighboring agency rates compared. Motioned and seconded to approve 10% rate increase. C. Durant and F. Grewe from the public were in attendance.	
	WEBEX Meeting Link https://raleighwaterdistrict.my.webex.com/raleighwaterdistrict.my/j.php?MTID=m6cec9ac614e3f92af835e6bab13be09e	
CONCLUSIONS	FY 24-25 Budget Committee Meeting to be held immediately following the Public Hearing. Budget Committee 19:15 – 19:42	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A

APPROVE MINUTES FOR THE 04/17/2024 MEETING

CHAIRMAN

DISCUSSION	Minutes read, reviewed and approved. All in favor.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A

APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

DISCUSSION	All bills and checks were reviewed. Bills approved for payment. Checks approved for signature. Motioned and seconded. All in favor of payment of bills and signing checks.	
CONCLUSIONS	Discussed R&W and R.A. Gray invoices.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A	ACCOUNTANTS REPORT	CHAIRMAN
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DISCUSSION	Pat discussed cash balances. All funds are in order. Reviewed the scheduled \$60,000 transfer from SDC Fund to the CIRF.	
	Board approved the \$60,000 transfer from SDC Fund to CIRF.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A	CIP UPDATE	CHAIRMAN
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DISCUSSION	SW 90 th Ct. – Project complete. Awaiting WashCo approval. Once WashCo approves, Final Pay application will be submitted.	
	Emergency Generator – All buried conduit has been installed.	
	RHES – Pre-Con meeting held. Awaiting start time estimated.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Budget Committee Member	Board	May 14, 2024

N/A	WATER MANAGERS ADVISORY BOARD	
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DISCUSSION	Water Managers – Bull Run water parameters are all within historical averages. Tour dates for Bull Run discussed. Poll to be sent out.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A	SELECT MPAC REPRESENTATIVES	CHAIRMAN
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DISCUSSION	Representative – Miles Palacios, THP&R, Alternate – Jim Duggan, TVWD.	
CONCLUSIONS	Board approved Palacios as the representative and Duggan as the alternate.	
	Motioned and seconded. All in favor.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A

POTENTIAL SEWER CONNECTION FOR DISTRICT OFFICE

CHAIRMAN

DISCUSSION	Clean Water Services would need to schedule a pre-design meeting to establish what the options would be.		
	Pre-design meeting should occur to determine options. Board approved moving ahead.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

AGING REPORT

CHAIRMAN

DISCUSSION	None to review as today is the payment due date. Aging to be prepared Friday of Monday and sent to Board for review.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

CORRESPONDANCE

CHAIRMAN

DISCUSSION	None.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

PUBLIC COMMENT

CHAIRMAN

DISCUSSION	None.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

OTHER DISCUSSION:

- 1.
- 2.
- 3.

Additional Items:

1. Bank Statement:

	LGIP	BANNER BANK	CASH RECAP BY FUND	TOTAL
General Account	\$283443.87	\$47261.42		
General Account (CIF)	\$0	\$97.74	GF - \$340320.10	
General Account (SDF)	\$0	\$184.84	SDF – \$460735.98	
Public Funds Account (GF)	\$0	\$9614.81	CIRF – \$598496.82	
System Development Fund	\$455435.82	\$5115.32		
Capital Improvement Fund	\$561767.14	\$36631.94		
TOTAL	\$1300646.83	\$98906.07		\$1399552.90

2. Checks approved for payment: Banner ~~#12706~~ thru ~~#12734~~.
3. Water loss for the month of May 2024: Water Purchased –19032 ccf, Water Sold – 20103 ccf, YTD UAW – 5.33%.
4. Meeting Adjourned at **20.07 pm**.
Next Meeting: 06/19/2024 at 7:00 pm