



RALEIGH WATER DISTRICT BOARD MEETING TUESDAY MARCH 15, 2005

3/15/2005

7:00 PM

District Office

5010 SW Scholls Ferry Road

Portland, OR 97225

Meeting called by: Board of Commissioners

Type of meeting: Regular Monthly

Note taker: Phil Gladstein

Attendees: Russ Mickiewicz, Bob Maddock,

Bob Roseta, Matt Steidler, Pat Carney

----- Agenda Topics -----

Call meeting to order	Bob Maddock
Approve minutes for the February 22, 2005 meeting	Bob Maddock
Approve payment of bills and sign checks	Bob Maddock
Appoint Budget Officer	Bob Maddock
Public Contracting Rules Resolution	Matt Steidler
Development update	Matt Steidler
Aging Report	Bob Maddock
Correspondence	Bob Maddock
Public Comment	Bob Maddock

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order

Bob Maddock

Discussion: Meeting called to order at 7:00 pm

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the January 22, 2005 meeting

Bob Maddock

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks

Bob Maddock

Discussion: Bills approved and checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Appoint Budget Officer		Bob Maddock	
<u>Discussion: Board appointed Matt Steidler and Patrick Carney Co-Budget Officers.</u>			
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<u>Conclusions:</u>			
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<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	
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Public Contracting Rules Resolution		Matt Steidler	
<u>Discussion: Board unanimously approved the contracting resolutions 05-01 and 05-02. Resolutions were signed.</u>			
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<u>Conclusions:</u>			
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<u>Action items: Board to review in 2 months to further discuss</u>	<u>Person responsible:</u>	<u>Deadline:</u>	
<u>Amounts.</u>	<hr/>	<hr/>	
Development update		Matt Steidler	
<u>Discussion: Updated the Board on the Brown and Zwahlen properties. Also, OES is starting work on the Nicols Rd. and Scholls intersection.</u>			
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<u>Conclusions:</u>			
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<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	
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Aging Report		Bob Maddock	
<u>Discussion: No report as we have been having some problems with the past dues. Will be meeting with Springbrook on Wednesday to remedy.</u>			
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<u>Conclusions:</u>			
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<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	
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Correspondence		Bob Maddock	
Discussion: None			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Public Comment		Bob Maddock	
Discussion: None			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Other Information

Special notes:

1. Bank Statement:

	KEY BANK	LGIP	US BANK
GENERAL ACCOUNT	\$28,455.46	\$57,188.64	
TIME DEPOSIT	\$21,393.29	0	\$100,000
SYSTEM DEVELOPMENT FUND		\$20,893.71	
CAPITAL IMPROVEMENT FUND		\$248,289.17	
TOTAL	\$49,848.75	\$326,371.52	\$100,000.00
TOTAL			\$476,220.27

2. Checks approved for payment: #3412 thru #3437.
3. Water loss for the month of February: Water Purchased – 16,410ccf, Water Sold – 13,956ccf, UAW –15 %, 3 Month AVG. – 10.7%.
4. Meeting Adjourned at 8:10pm.
5. Next Meeting: 04/19/05.
6. Additional Items: