



# RALEIGH WATER DISTRICT BOARD MEETING TUESDAY, OCTOBER 18, 2005

10/18/2005  
7:00 PM  
District Office  
5010 SW Scholls Ferry Road  
Portland, OR 97225

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**Meeting called by:**  
Board

**Type of meeting:** Monthly

**Note taker:**

Aaron O'Donnell

**Attendees:**

Bob Maddock, Russ Mickiewicz, Babette Horenstein, Aaron O'Donnell, Matt Steidler, Pat Carney

## ----- Agenda Topics -----

Call meeting to order	Bob Maddock
Approve minutes for the September 20, 2005 meeting	Bob Maddock
Approve payment of bills and sign checks.	Bob Maddock
Construction update.	Matt Steidler
Portland Wholesale contract results	Matt Steidler
Approve \$50,000 transfer to the CIRF	Bob Maddock
Sign audit letter of representation	Bob Maddock
Aging Report.	Bob Maddock
Correspondence	Bob Maddock
Public Comment.	Bob Maddock

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## Other Information

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**Special notes:**

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**----- Agenda Topics -----**

Call meeting to order Bob Maddock

Discussion: Called meeting to order at 7:04 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the September 20, 2005 meeting Bob Maddock

Discussion: Read and approved. No corrections. RM/BH passes 4-0

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.		Bob Maddock	
Discussion: Motion to approve BH/RM 4-0			
Conclusions:			
Action items:	Person responsible:	Deadline:	
Construction update.		Matt Steidler	
Discussion: Preconstruction meeting with Werbin on Thursday 10/20/05.			
Conclusions:			
Action items:	Person responsible:	Deadline:	
Portland Wholesale contract results		Matt Steidler	
Discussion: Board received packet from C.O.P.. Board agreed to read and discuss at the next meeting.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

<b>Approve \$50,000 transfer to the CIRF</b>		<b>Bob Maddock</b>	
<u>Discussion:</u> Motion to transfer RM/BH 4-0			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	

<b>Sign audit letter of representation</b>		<b>Bob Maddock</b>	
<u>Discussion:</u>			
<u>Conclusions:</u> Signed by Bob Maddock			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	

<b>Aging Report.</b>		<b>Bob Maddock</b>	
<u>Discussion:</u> No report at this time.			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	

Correspondence

Bob Maddock

Discussion: Reviewed letter from Richard Martin regarding the Dogwood Pl. easement and seal coat deal. Board Approved payment of \$932.40 towards seal coating in exchange for water line easement. Board will make payment to The contractor and not Mr. Martin as he requested. Board discussed request from Klein's on leak adjustment. Board Authorized \$20.00 credit.

Conclusions:

Action items:

Person responsible:

Deadline:

Public Comment.

Bob Maddock

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

**Other Information**

**Special notes:**

1. Bank Statement:

	KEY BANK	LGIP	US BANK	BANNER BANK
GENERAL ACCOUNT	\$32,757.77	\$177,201.24	\$0	\$1,000.00
TIME DEPOSIT	\$0	\$0	\$75,000.00	\$0
MONEY MARKET	\$0	\$0	\$0	\$250,000
SYSTEM DEVELOPMENT FUND	\$0	\$6,781.45	\$0	\$0
CAPITAL IMPROVEMENT FUND	\$0	\$31,327.60	\$0	\$0
TOTAL	\$32,757.77	\$215,310.29	\$75,000.00	\$251,000.00
<b>TOTAL</b>				<b>\$574,068.06</b>

2. Checks approved for payment: #3675 thru 3718#.
3. Water loss for the month of October: Water Purchased 19740– ccf, Water Sold – 17230ccf, UAW – 12.7%, 3 Month AVG. – 7.4%.
4. Meeting Adjourned at 8:15 pm.
5. Next Meeting: 11/15/05.

Additional Items: