



RALEIGH WATER DISTRICT BOARD MEETING TUESDAY, JANUARY 17, 2006

1/17/2006
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by: Bob Maddock **Type of meeting:** Regular monthly

Note taker: Phil Gladstein

Attendees: Bob Maddock, Russ Mickiewicz, Phil Gladstein, Aaron O'Donnell, Pat Carney, Matt Steidler

----- Agenda Topics -----

Call meeting to order	Bob Maddock
Approve minutes for the December 20, 2005 meeting.	Bob Maddock
Approve payment of bills and sign checks.	Bob Maddock
Construction update.	Matt Steidler
SCADA software.	Matt Steidler
Dogwood Place easement.	Matt Steidler
Fence repair	Matt Steidler
District Water System Standards	Matt Steidler
Leak Detection.	Matt Steidler
Aging Report.	Bob Maddock
Correspondence	Bob Maddock
Public Comment.	Bob Maddock

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order

Bob Maddock

Discussion: Meeting called to order at 7:05 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the December 20, 2005 meeting.

Bob Maddock

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Bob Maddock

Discussion: Approved the payment of bills and signed all checks.

Conclusions:

Action items:

Person responsible:

Deadline:

Construction update. Matt Steidler

Discussion: Arrowwood Lane project has been completed. Final inspection complete. Final payment should be authorized. Several residents commented on the overall good job that Werbin did.

Conclusions:

Action items:

Person responsible:

Deadline:

SCADA software. Matt Steidler

Discussion: Motion approved to spend up to \$2,000 on recommended software for data collection.

Conclusions:

Action items: Matt Steidler will get formal proposal from Industrial Systems prior to authorizing any work.

Person responsible:

Deadline:

Dogwood Place easement.

Matt Steidler

Discussion: All in the works. Attorney is examining the easement documents at the present.

Conclusions:

Action items:

Person responsible:

Deadline:

Fence repair

Matt Steidler

Discussion: THP&R will have the fence damaged by the fallen tree repaired.

Conclusions:

Action items:

Person responsible:

Deadline:

District Water System Standards

Matt Steidler

Discussion: Completed the Districts "Water Sytem Standards Manual." We copied West Slopes, which saved significant money.

Conclusions:

Action items:

Person responsible:

Deadline:

Leak Detection.

Matt Steidler

Discussion: 3 leaks detected during the program. Repairs are being scheduled.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging Report.

Bob Maddock

Discussion: Completed and reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondence

Bob Maddock

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

Public Comment.

Bob Maddock

Discussion: Russ Mickiewicz reported that several residents on Arrowood were extremely happy with the construction project on Arrowood.

Conclusions:

Action items:

Person responsible:

Deadline:

Other Information

Special notes:

1. Bank Statement:

	KEY BANK	LGIP	US BANK	BANNER BANK	TOTAL
General Account	\$20,660.42	\$218,999.47	\$0	\$1,094.93	
Time Deposit	\$0	\$0	\$25,000	\$0	
Money Market(CIF)	\$0	\$0	\$0	\$250,833.67	
System Development Fund	\$0	\$11,855.65	\$0	\$0	
Capital Improvement Fund	\$0	\$119,060.47	\$0	\$808.41	
TOTAL	\$20,660.42	\$349,915.59	\$25,000.00	\$252,737.01	\$648,313.02

2. Checks approved for payment: Key-#3790 thru #3828. Banner - #5000 thru #5002.
3. Water loss for the month of January 2006: Water Purchased – 15,165ccf, Water Sold – 15,332ccf, UAW – 1.10%, 3 Month AVG. – 9.13%.
4. Meeting Adjourned at 8:15 pm.
5. Next Meeting: 02/21/06.

Additional Items:

1. Reviewed the quarterly financials. It was noted that the overall expenditures in the CIRF was \$215,088. It was explained that the approval was made to exceed the \$200,000 limit in order to complete all of Arrowwood.
2. Aaron O'Donnell proposed creating a District website. He presented several hosting companies. Board approved creating the website and going with godaddy.com as the host.