



# RALEIGH WATER DISTRICT BOARD MEETING TUESDAY NOVEMBER 13, 2007

11/13/2007  
7:00 PM  
District Office  
5010 SW Scholls Ferry Road  
Portland, OR 97225

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<b>Meeting called by:</b>	Board of Commissioners	<b>Type of meeting:</b>	Regular monthly
<b>Note taker:</b>	Phil Gladstein		
<b>Attendees:</b>	Bob Maddock, Russ Mickiewicz, Aaron O'Donnell, Phil Gladstein, Pat Carney, Matt Steidler		

## ----- Agenda Topics -----

Call meeting to order.	Bob Maddock
Approve minutes for the October 16, 2007 meeting.	Bob Maddock
Approve payment of bills and sign checks.	Bob Maddock
Accountants report.	Pat Carney
Web report	Aaron O'Donnell
Construction Report	Matt Steidler
Aging Report.	Bob Maddock
Correspondence.	Bob Maddock
Public Comment	Bob Maddock

## Other Information

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**Special notes:**

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**----- Agenda Topics -----**

Call meeting to order.

Bob Maddock

Discussion: Called meeting to order at 7:05 PM.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the October 16, 2007 meeting. Bob Maddock

Discussion: Minutes read and approved for the 10/16/07 meeting.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.

Bob Maddock

Discussion: Approved payment of all bills and signed checks.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report.

Pat Carney

Discussion: Board approved a \$75,000 transfer from the General Fund to the Capital Improvement Reserve Fund.

Conclusions:

Action items:

Person responsible:

Deadline:

Web report

Aaron O'Donnell

Discussion: Nothing to report.

Conclusions:

Action items:

Person responsible:

Deadline:

Construction Report

Matt Steidler

Discussion: 86<sup>th</sup> Ave. tied in and in service. Laurelwood line in service. Still requires tie in to 2" on Hazelnut.

Radio read meters being installed. Training scheduled for 12/07.

Board approved reimbursement of medical expenses of \$1,440.00 To Phil Gladstein for workers comp. related injuries.

Conclusions:

Action items: Matt to look into medical insurance coverage for Phil.

Person responsible:

Deadline:

Aging Report.

Bob Maddock

Discussion: Not reviewed due to meeting coming before the 15<sup>th</sup>.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondence.

Bob Maddock

Discussion: Reviewed Security Reimbursement offer from SDAO. They will reimburse 50% of security related projects up to \$3000. Matt to investigate.

Conclusions:

Action items:

Person responsible:

Deadline:

Public Comment		Bob Maddock	
Discussion: None.			
Conclusions:			
Action items:		Person responsible:	Deadline:

## Other Information

### Special notes:

1. Scheduled Christmas party for 12/18/07 after regular meeting.
2. Bank Statement:

	LGIP	BANNER BANK	TOTAL
General Account	\$60,593.15	\$3,472.11	
General Account (CIF)	\$0	\$(8,239.55)	
General Account (SDF)	\$0	\$15,572.00	
Public Funds Account (GF)	\$0	\$175,218.13	
Public Funds Account (SDF)	\$0	\$31,582.75	
Public Funds Account (CIF)	\$0	\$168,970.66	
Time Deposit	\$0	\$0	
Money Market(GF)	\$0	\$0	
Money Market(CIF)	\$0	\$0	
System Development Fund	\$17,841.97	\$0	
Capital Improvement Fund	\$117,586.23	\$0	
<b>TOTAL</b>	<b>\$196,021.35</b>	<b>\$386,576.10</b>	<b>\$582,597.45</b>

3. Checks approved for payment: Banner - #5771 thru #5808 .
4. Water loss for the month of November 2007: Water Purchased – 14915ccf, Water Sold – 13913ccf, UAW – 6.7%, 3 Month AVG. – 6.99%.
5. Meeting Adjourned at \_pm.
6. Next Meeting: 12/18/2007 at 6:30 pm.