



RALEIGH WATER DISTRICT BOARD MEETING TUESDAY JANUARY 15, 2007

1/15/2008
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by: Board of Commissioners **Type of meeting:** Regular Monthly

Note taker: Phil Gladstein

Attendees: Maddock, B., Mickiewicz, R., O'Donnell, A., Gladstein, P., Steidler, M.

----- Agenda Topics -----

Call meeting to order.	Bob Maddock
Pete Kirby presentation.	Bob Maddock
Approve minutes for the December 18, 2007 meeting.	Bob Maddock
Approve payment of bills and sign checks.	Bob Maddock
Web report	Aaron O'Donnell
Springbrook package for radio read system.	Matt Steidler
FY 06/07 Audit update.	Matt Steidler
Construction Report	Matt Steidler
Aging Report.	Bob Maddock
Correspondence.	Bob Maddock
Public Comment	Bob Maddock

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order. Bob Maddock

Discussion: Bob Maddock called meeting to order at 7:10 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Pete Kirby presentation. Bob Maddock

Discussion: Pete Kirby and Justin Marron gave a presentation on the Utilityguard program. This program is essentially an insurance program for customers service lines.

Conclusions:

Action items: Board to consider the program.

Person responsible:

Deadline:

Approve minutes for the December 18, 2007 meeting.

Bob Maddock

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.

Bob Maddock

Discussion: All bills approved for payment and checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Web report

Aaron O'Donnell

Discussion: Aaron is working on a calendar to display District schedule.

Conclusions:

Action items:

Person responsible:

Deadline:

Springbrook package for radio read system.

Matt Steidler

Discussion: Springbrook is working on the software addition to allow meter info. downloading.

Conclusions:

Action items:

Person responsible:

Deadline:

FY 06/07 Audit update.

Matt Steidler

Discussion: Will have before the next meeting.

Conclusions:

Action items:

Person responsible:

Deadline:

Construction Report

Matt Steidler

Discussion: 1. Jeff Jones w/MSA presented final documents on the Seismic upgrade. Project is ready to go to bid.

2. Had to relocate two services on Oleson Road as part of the County's project.

3. Repaired water main at Oleson. Could have been a result of the construction.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging Report.

Bob Maddock

Discussion: No report.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondence.

Bob Maddock

Discussion: Lead and Copper testing came back within limits. No public notification required.

Conclusions:

Action items:

Person responsible:

Deadline:

Public Comment

Bob Maddock

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

Other Information

Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	TOTAL
General Account	\$61,078.13	\$5,510.78	
General Account (CIF)	\$0	\$1,760.45	
General Account (SDF)	\$0	\$5,572.00	
Public Funds Account (GF)	\$0	\$121,236.16	
Public Funds Account (SDF)	\$0	\$41,883.44	
Public Funds Account (CIF)	\$0	\$235,989.17	
Time Deposit	\$0	\$0	
Money Market(GF)	\$0	\$0	
Money Market(CIF)	\$0	\$0	
System Development Fund	\$17,988.57	\$0	
Capital Improvement Fund	\$118,563.61	\$0	
TOTAL	\$197,630.31	\$411,952.00	\$609,582.31

2. Checks approved for payment: Banner - #5844 thru #5875 .
3. Water loss for the month of January 2008: Water Purchased – 18,325ccf, Water Sold – ccf, UAW –%, 3 Month AVG. – %.
4. Meeting Adjourned at 8:30 pm.
5. Next Meeting: 02/19/2008 at 7:00 pm.