



RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, FEBRUARY 17, 2010

**2/17/2010
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225**

Meeting called by: Board of Commissioners **Type of meeting:** Regular Monthly

Note taker: Phil Gladstein

Attendees: Aaron O'Donnell, Phil Gladstein, Russ Mickiewicz, Matt Steidler, Pat Carney

----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Approve minutes for the 01/20/10 meeting.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Accountants report.	Pat Carney
Laurelwood Ave. watermain replacement.	Matt Steidler
Rate & SDC study.	Matt Steidler
Cellular Lease Agreements.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order. Aaron O'Donnell

Discussion: Meeting called to order at 7:00 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the 01/20/10 meeting. Aaron O'Donnell

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.

Aaron O'Donnell

Discussion: All bills approved for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report.

Pat Carney

Discussion: Nothing to report. All financials look satisfactory.

Conclusions:

Action items:

Person responsible:

Deadline:

Laurelwood Ave. watermain replacement.

Matt Steidler

Discussion: Main installation is progressing. Reviewed budget versus actual costs. Actual costs of project may exceed budgeted amount by \$20,000.

Conclusions: Cost variance mostly due to higher cost for pre-fab vault and City of Beaverton fees.

Action items:

Person responsible:

Deadline:

Rate & SDC study.

Matt Steidler

Discussion: Awaiting additional bid. Board will decide course of action once third bid is submitted.

Conclusions:

Action items:

Person responsible:

Deadline:

Cellular Lease Agreements.

Matt Steidler

Discussion: Board approved contracting the services of Steel In the Air to perform the site survey and lease review.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.

Aaron O'Donnell

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondance.		Aaron O'Donnell
Discussion: None.		
Conclusions:		
Action items:	Person responsible:	Deadline:

Public Comment.		Aaron O'Donnell
Discussion: None.		
Conclusions:		
Action items:	Person responsible:	Deadline:

Other Information

Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	PACIFIC WEST BANK CD	TOTAL
General Account	\$88,662.74	\$37,566.18	\$30,401.14	
General Account (CIF)	\$0	\$6,024.06	\$0	
General Account (SDF)	\$0	\$18,618.46	\$0	
Public Funds Account (GF)	\$0	\$61,421.20	\$0	
System Development Fund	\$75,019.08	\$0	\$25,083.57	
Capital Improvement Fund	\$268,621.07	\$0	\$192,390.95	
TOTAL	\$432,302.89	\$123,629.90	\$247,875.66	\$803,808.45

2. Checks approved for payment: Banner - #6766 thru #6825 .

3. Water loss for the month of February 2010: Water Purchased – 14190ccf, Water Sold – 11405ccf, YTD UAW – 14.09%.

4. Meeting Adjourned at __pm.

Next Meeting: 03/17/2010 at 7:00 pm