



RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, NOVEMBER 16, 2011

11/16/2011
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by:	Board of Commissioners	Type of meeting:	Regular Monthly
Note taker:	Phil Gladstein		
Attendees:	Aaron O'Donnell, Dick Visse, Phil Gladstein, Russ Mickiewicz, Pat Carney, Matt Steidler		

----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Approve minutes for the 10/19/2011 meeting.	Aaron O'Donnell
Accountants Report.	Pat Carney
Rate Comparison.	Pat Carney
Verizon cellular proposal	Aaron O'Donnell
FY 11/12 Construction.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order. Aaron O'Donnell

Discussion: Meeting called to order at 7:00 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Aaron O'Donnell

Discussion: All bills approved for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the 10/19/2011 meeting. Aaron O'Donnell

Discussion: Minutes for the 10/19/2011 meeting read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants Report.

Pat Carney

Discussion: Pat reviewed the revenue comparison of the tiered rates versus the old single rate structure. The tiered rates averaged \$2.76/ccf, while the single rates averaged \$2.67/ccf. This was a 3.5 % difference. The district sold about 13,721 ccf less in 2011 than 2010. This resulted in \$18,540.23 less revenue for 2011.

Conclusions: The tiered rate structure appears to be revenue neutral as planned.

Action items:

Person responsible:

Deadline:

Rate Comparison.

Pat Carney

Discussion: Reviewed in Accountants Report.

Conclusions:

Action items:

Person responsible:

Deadline:

Verizon cellular proposal

Aaron O'Donnell

Discussion: The District forwarded Verizon's proposal to the District attorney for review. The attorney made appropriate changes and this was sent back to Verizon for review.

Conclusions: Awaiting reply from Verizon.

Action items:

Person responsible:

Deadline:

FY 11/12 Construction.

Matt Steidler

Discussion: Awaiting for the results from the area survey. MSA proposal was reviewed and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.

Aaron O'Donnell

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondance.		Aaron O'Donnell	
<u>Discussion: None.</u>			
<u>Conclusions:</u>			
Action items:		Person responsible:	Deadline:

Public Comment.		Aaron O'Donnell	
<u>Discussion: None.</u>			
<u>Conclusions:</u>			
Action items:		Person responsible:	Deadline:

Other Information

Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	BANK OF OSWEGO MONEY MARKET	BANK OF OSWEGO CHECKING	TOTAL
General Account	\$17,216.90	\$43,562.06	\$50,253.33	\$500.00	
General Account (CIF)	\$0	\$493.70	\$0		
General Account (SDF)	\$0	\$10,633.45	\$0		
Public Funds Account (GF)	\$0	\$62,458.20	\$0		
System Development Fund	\$9,720.95	\$25,723.79	\$25,810.13		
Capital Improvement Fund	\$125,548.55	\$14,390.23	\$171,560.38		
TOTAL	\$152,486.40	\$157,261.43	\$247,623.84	\$500.00	\$557,871.67

2. Checks approved for payment: Banner - #7602 thru #7638 .
 3. Water loss for the month of NOV. 2011: Water Purchased – 14435ccf, Water Sold – 14325ccf, YTD UAW – 4.18%.
 4. Meeting Adjourned at **7:45** pm.
- Next Meeting: 12/21/2011 at 7:00 pm