



RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, SEPTEMBER, 12, 2012

9/12/2012
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by: Board of Commissioners **Type of meeting:** Regular Monthly.

Note taker: Phil Gladstein

Attendees: Aaron O'Donnell, Russ Mickiewicz, Babette Horenstein, Dick Visse, Phil Gladstein, Pat Carney, Matt Steidler

----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Approve minutes for the 07/18/12 meeting.	Aaron O'Donnell
Accountants Report.	Matt Steidler
FY 12/13 Construction.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order.

Aaron O'Donnell

Discussion: Meeting called to order at 7:10 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.

Aaron O'Donnell

Discussion: All bills approved for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the 07/18/12 meeting.

Aaron O'Donnell

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants Report.

Matt Steidler

Discussion: Pat reviewed FY 11/12 profit loss statement. \$50,000 approved for transfer from General Fund to Capital Improvement Reserve Fund.

Conclusions:

Action items:

Person responsible:

Deadline:

FY 12/13 Construction.

Matt Steidler

Discussion: Reviewed projected Dover Water Line Replacement. Plans is to design the entire project this fiscal year and commence construction FY 13/14. This will allow working in conjunction with the City of Beaverton's planned sewer work.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.		Aaron O'Donnell
<u>Discussion:</u> No aging report.		
<u>Conclusions:</u>		
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>

Correspondance.		Aaron O'Donnell
<u>Discussion:</u> Reviewed the two cases of customers leaving valves open and having high water bills as a result. Both Customers requested leak adjustments. Both requests were denied. The bills were adjusted to charge only first tier rate.		
<u>Conclusions:</u>		
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>

Public Comment.		Aaron O'Donnell
<u>Discussion:</u> None.		
<u>Conclusions:</u>		
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>

Other Information

Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	BANK OF OSWEGO MONEY MARKET	BANK OF OSWEGO CHECKING	TOTAL
General Account	\$113,163.60	\$106,065.39	\$	\$	
General Account (CIF)	\$0	\$30,911.43	\$0		
General Account (SDF)	\$0	\$1,427.84	\$0		
Public Funds Account (GF)	\$0	\$21,911.95	\$0		
System Development Fund	\$35,678.37	\$42,874.89	\$		
Capital Improvement Fund	\$247,887.52	\$517.59	\$		
TOTAL	\$396,729.49	\$203,709.09	\$	\$	\$600,438.58

2. Checks approved for payment: Banner - #7920 thru #7968.

3. Water loss for the month of SEPTEMBER, 2012: Water Purchased – 32895ccf, Water Sold – 28291ccf, YTD UAW – 6.17%.

4. Meeting Adjourned at 8:00 pm.

Next Meeting: 10/17/2012 at 7:00 pm